

Girl Scouts (Singapore) Payments Policy

Introduction

Girl Scouts (Singapore) is a non-profit organization registered in Singapore (ROS UEN: T04SS0267A) which collects payments for various events, membership dues, donations and other services it provides. As proper collection and accounting of funds is required for ongoing operations and compliance with Singapore regulations, we are publishing this Payments Policy for our members and other persons making payments to the organization.

Payment Types Accepted

Girl Scouts (Singapore) will only accept payments made in Singapore Dollars (SGD) via one the following methods. No foreign currencies are accepted.

- PayPal
- Check
- Bank Transfer
- Cash
- Financial Aid

PayPal Payments

This is the preferred payment method and Girl Scouts (Singapore) makes every effort to provide automatic links to PayPal for payment of fees for activities that require 'online registration' (e.g. membership fees, event fees). All payments must be made in Singapore Dollars (SGD) and all related fees (i.e. bank charges, foreign currency exchange fees, etc.) are the responsibility of the payee.

Girl Scouts (Singapore) can also accept direct PayPal payments under the following account:

webmaster@singaporeusagirlscouts.org

You can also send 'quick payments' via PayPal by using the following link:

`paypal.me/usagsosingapore/<##>`

and simply replace the <##> with the amount you want to send in SGD. For example:

`paypal.me/usagsosingapore/100`

will send a \$100 SGD payment directly to Girl Scouts (Singapore).

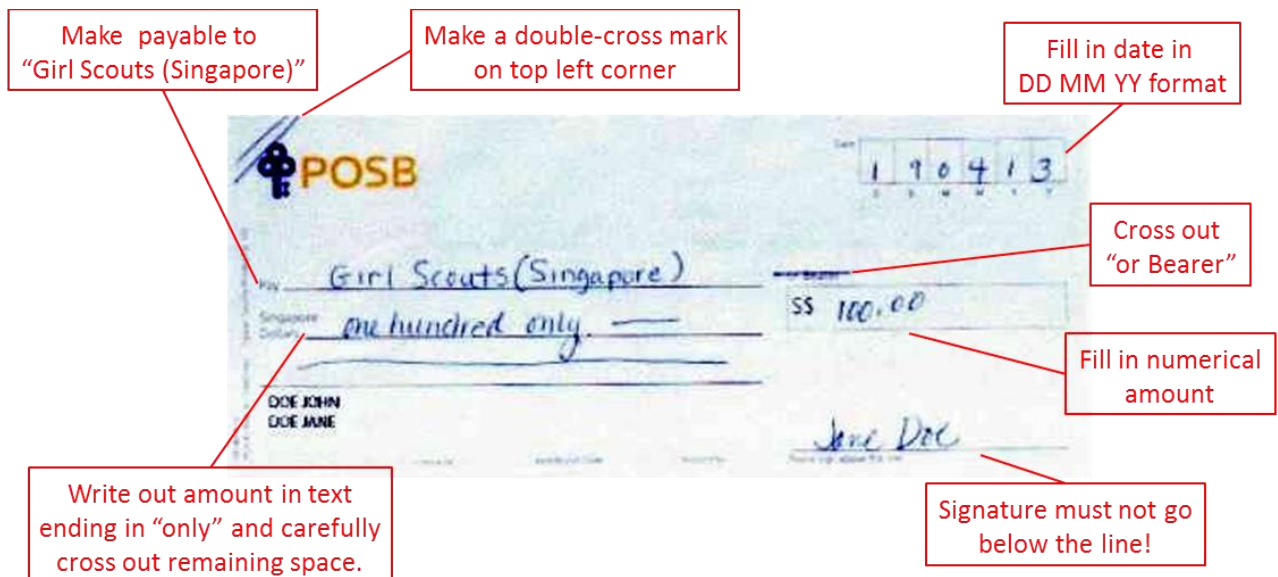
Check Payments

Check payments must be made using a properly completed Singapore bank check drawn on a Singapore bank. Check payments must be properly completed, in the correct amount and mailed such that they are postmarked on or before the due date, otherwise the payment shall be considered late. Check payments must be mailed to the following address:

Zenaida Bharucha
60 Bayshore Road
#32-01 Jade Tower
Singapore 469982

How to Write a Singapore Check

Singapore banks are very particular about processing checks. They must be filled very neatly and in a specific manner, or they will not be honored by the bank. Please note the instructions below for making payments to Girl Scouts (Singapore) by check. On the Notes area on the reverse side, please write: your daughter's name & Troop number, and your contact number. If you still have questions or are unsure of the instructions, please contact treasurer@singaporeusagirlscouts.org.



Bank Transfer Payments

For payments by bank transfer, use the following bank information. Payees should include payment identification information in the bank transfer message field (i.e. Registration ID, last name, etc.) All payments must be made in Singapore Dollars (SGD) and all related fees (i.e. bank charges, foreign currency exchange fees, etc.) are the responsibility of the payee. Girl Scouts (Singapore) cannot be held responsible for incorrect/invalid bank transfers or bank charges/fees, so please be sure you check all information carefully before submitting a transfer request to your bank. Bank transfers that arrive on deposit in our account after the due date shall be considered late.

Beneficiary Name: DBS Bank LTD
12 Marina Boulevard
DBS Asia Central
Marina Bay Financial Tower 3
Singapore 018982

SWIFT code: DBSSSGSG
Bank Code: 7171
Branch Code: 020
Account Number: 020-900676-0
Account Name: Girl Scouts (Singapore)

Cash Payments

Although Girl Scouts (Singapore) can accept cash payments, it is discouraged. Cash payments must be delivered IN PERSON to the organization Treasurer and will only be accepted after prior arrangements are made by contacting treasurer@singaporeusagirlscouts.org. Cash payments received after the due date shall be considered late.

Financial Aid

Financial aid is available for qualifying families. Arrangements must be made on a per-incident basis by contacting chair@singaporeusagirlscouts.org prior to the payment due date.

Late Payments

If Event Registration fees are not paid in full by the published due date, payment shall be considered late and the Event Registration for the Girl Scout will be cancelled.

If Membership Fees are not paid in full by the published due date, payment shall be considered late and the Girl Scout will be dropped from the Sign Up Roster and will not be assigned to a Troop.

Payments shall be considered late in the following cases:

PayPal: If the transaction is contested, the credit card is declined or any other technical issue occurs that is the fault of the payee and the full amount due is not received via an alternate method prior on or before the due date.

Bank Transfer: If the full amount due does not arrive on deposit in our account on or before the due date. Bank transfer payments received in less than the full amount shall also be considered late unless the outstanding balance is paid via any accepted method on or prior to the due date.

Checks: If a check is mailed, the envelope must be postmarked on or before the due date; postmarks after the due date shall be considered late. In addition, incomplete checks, improperly completed checks, and checks in the wrong amount will not be accepted and shall be considered late unless the outstanding balance is paid via any accepted method on or prior to the due date.

Cash: As mentioned above, cash payments are accepted but are strongly discouraged. Cash payments are considered late if the full amount due is not delivered to the Treasurer IN PERSON on or before the due date.